



DTK
AND ASSOCIATES

METHODOLOGY



OUR PRACTICE APPROACHES BURDEN AS A PROPERTY OF THE SYSTEM RATHER THAN AS A FEATURE OF ANY SINGLE FORM OR PROCESS.

EACH ENGAGEMENT MAPS THE REGIME AS IT ACTUALLY OPERATES, WITH THE BURDEN CARRIED BY THE REGULATED POPULATION TRACED THROUGH THE RULES, THE GUIDANCE, THE FORMS, THE EVIDENCE REQUIREMENTS, THE TECHNOLOGICAL SCAFFOLDING, AND THE DISCRETIONARY MOMENTS THAT DETERMINE WHO CAN COMPLY AND WHO CANNOT.

THE FRAME DRAWS ON CONTEMPORARY SCHOLARSHIP ON ADMINISTRATIVE BURDEN, INCLUDING THE AOTEAROA-SPECIFIC WORK THAT THE PRINCIPAL IS DEVELOPING THROUGH HER DOCTORAL PROGRAMME AND THE ADMINISTRATIVE BURDEN SERIES ON THE HE PŌNEKETANGA SUBSTACK.

THE FINAL PRODUCT IS A CLEAR ACCOUNT OF WHERE BURDEN IS ACCUMULATING WITHOUT COMMENSURATE VALUE, WHO IS CARRYING IT, WHETHER THAT CARRIAGE IS DEFENSIBLE, AND WHAT COULD BE DONE ABOUT IT WITHOUT COMPROMISING THE REGULATORY PURPOSE.



PRICING

FIXED-FEE PACKAGING IS PREFERRED OVER DAY RATES. FINAL FEES ARE CONFIRMED IN THE PROPOSAL AND DEPEND ON THE SCOPE AND THE MATERIALS PROVIDED. PUBLIC SECTOR DAILY-RATES ARE CONSISTENT WITH ALL-OF-GOVERNMENT RATES. PRIVATE SECTOR DAILY-RATES ARE AT NZ\$2,800 PLUS EXPENSES, WITH, THREE DAY TURNAROUND AND SPECIALIST WORK PRICED AT NZ\$3,600 PLUS EXPENSES PER DAY. NZ PUBLIC SECTOR CLIENTS MUST PAY WITHIN 10 WORKING DAYS.

| Tier | Indicative fee (NZD) | What this includes |
|---------------------------|----------------------|---|
| Burden Scan | \$12,000 to \$20,000 | Review of rules, guidance, forms or processes; identification of burden points; short written findings; practical simplification options. Suited to a defined process, form, guidance set, reporting requirement or compliance pathway. |
| Stakeholder Burden Review | \$15,000 to \$55,000 | Document review; burden mapping; guidance and rules alignment check; stakeholder or internal interviews; a Q-methodology stakeholder study (a quantitative multivariate analysis testing whether administrative burden is, and could be, a thing in the regime under review); workability assessment; simplification recommendations; workshop. Suited to a regulatory process, funding condition set, compliance pathway or administrative system. |
| Full System Review | \$70,000 to \$80,000 | System mapping; interviews; process and burden analysis; law, policy and guidance alignment; delivery implications; options for simplification; written report; executive or sector workshop. A Q-methodology stakeholder study can be included by agreement where the regime warrants it. Suited to a broader regulatory or administrative system. |

